



Council of Military Education Committees of the Universities of the United Kingdom

Executive Committee Meeting

to be held on Tuesday 11th September 2018 at 1115hrs

at ULOTC, Yeomanry House, Handel Street, London, WC1N 1NP

Agenda

Apologies for absence should be sent to the COMEC Secretary Jason Norris at secretary@comec.org.uk

1. Apologies

To Receive: Apologies for absence.

2. Minutes

To Confirm: The Minutes of the meeting held on 17 May 2018 (COMEC_2018_09_A)

3. Matters Arising

- Action points arising (COMEC_2018_09_A1)

4. Chairman's Report

- To Receive: A report from the Chairman

5. Treasurer's Report

- To Receive: A report from the Treasurer (COMEC_2018_09_B)

6. Reports from the Service Staff Officers

- To Receive: A report from each of the Service Staff Officers:
 - a. Royal Navy (COMEC_2018_09_C1)
 - b. Army (COMEC_2018_09_C2) – to follow
 - c. Royal Air Force (COMEC_2018_09_C3)
 - d. Defence People (COMEC_2018_09_C4) – to follow

7. COMEC Prize

- To Report: The COMEC Prize Winner 2018 is OCdt Brannan of Queen's Belfast UOTC. The Runners-up are OCdt Gillanders of Wales UOTC and JUO MacDonald of Glasgow & Strathclyde UOTC

8. UOTC Study

- To Consider: A consultation paper report on the Study (COMEC_2018_09_D) Confidential draft not for further distribution.

9. Development of COMEC and Relations with MECs, and Conference 2018

- To Consider: A report on the consultation and review of working relationships with MECs (COMEC_2018_09_E)
- To Consider: The circumstances of the cancellation of the Conference 2018, and the timing and structure of future events

10. General Data Protection Regulation Compliance Statement

- To Consider: A paper from the Chairman on GDPR (COMEC_2018_09_F)

11. Nominations to the Executive Committee

- To Note: There were no Terms of Office of Ordinary Members due to end in 2018. There is one unfilled vacancy from 2017 and one new vacancy for 2018.
- To Note:
Nominations to Executive Committee Member have been received by the due date in respect of the following:
 - Major Ian Stoney (Leeds) (COMEC_2018_09_G1)
 - Dr Julie Smith (Cambridge) (COMEC_2018_09_G2)There being two nominations received by the due date for two vacancies, Major Stoney and Dr Smith are duly declared elected to the Executive Committee as Ordinary Members.
- To Consider: Co-option of Dr. P. Mileham to the Executive Committee until September 2019 to complete outstanding publication business.

12. Any Other Business:

- To Consider: Any Other Business at the discretion of the Chairman.

13. Dates and Venues of Future Meetings:

- To Note: The dates and venues of future meetings:
 - Thursday 22 November 2018 (London)
 - Thursday 21 February 2019 (London)
 - Thursday 16 May 2019 (London)
 - September 2019 (Venue TBC)