



**Council of Military Education Committees
of the Universities of the United Kingdom**

Executive Committee Meeting

to be held on Thursday 16th May 2019 at 1115hrs

at ULOTC, Yeomanry House, Handel Street, London, WC1N 1NP

Agenda

Apologies for absence should be sent to the COMEC Secretary Jason Norris at secretary@comec.org.uk

1. Apologies

- To Receive: Apologies for absence.

2. Minutes

- To Confirm: The Minutes of the Executive meeting held on 21 February 2019 (COMEC_2019_05_A)

3. Matters Arising

- Action points arising (COMEC_2019_05_A1)

4. Chairman's Report

- To Receive: A report from the Chairman

5. Treasurer's Report

- To Receive: A report from the Treasurer (COMEC_2019_05_B)

6. Reports from the Service Staff Officers

- To Receive: A report from each of the Service Staff Officers:
 - a. Royal Navy (COMEC_2019_05_C1, to receive)
 - b. Army (COMEC_2019_05_C2, to receive)
 - c. Royal Air Force (COMEC_2019_05_C3)
 - d. Defence People (COMEC_2019_05_C4, to receive)

7. Publications

To Receive: An update from Dr P J R Mileham on Occasional Papers and Conspectus.

8. Conference 2019

- To Receive: An update from the Vice-Chairman on the COMEC Conference 2019 (COMEC_2019_05_D, to receive)

9. COMEC Prize

- To Receive: An update from Ms A Lyon on the COMEC Prize and nominations received.

10. Membership of the Executive

- To Receive: An update on nominations for the 3 upcoming Executive vacancies.

11. Any Other Business:

- To Consider: Any Other Business at the discretion of the Chairman.

12. Dates and Venues of Future Meetings:

- To Note: The dates and venues of future meetings:
 - 4-5 September 2019 (VSC, London)
 - Thursday 21 November 2019 (ULOTC, London)
 - Thursday 20 February 2020 (ULOTC, London)
 - Thursday 14 May 2020 (ULOTC, London)