



Council of Military Education Committees of the Universities of the United Kingdom

Executive Committee Meeting

**to be held on Thursday 14th May 2020 at 1100hrs to 1200hrs using Microsoft
Teams**

Agenda

Apologies for absence should be sent to the COMEC Secretary Jason Norris at secretary@comec.org.uk

1. Apologies

- To Receive: Apologies for absence.

2. Minutes

- To Confirm: The Minutes of the Executive meeting held on 20th February 2020 (COMEC_2020_05_A1)

3. Matters Arising

- Action points arising (COMEC_2020_05_A2)

4. Chairman's Report

- To Receive: A report from the Chairman
- *The health and economic pandemic has prompted the postponement of planned appointments, and we have had our last face to face meetings for a while. However, we are maintaining business continuity by engaging more by alternative means with our network of universities, the Armed Forces and Defence. There are no particular items to report other than those which may appear elsewhere on the Agenda.*

5. Treasurer's Report

- To Receive: A report from the Treasurer (COMEC_2020_05_B)
- To Consider: The COMEC budget, projected financials and future subscriptions

6. Reports from the Service Staff Officers

- To Receive: A report from each of the Service Staff Officers:
 - a. Royal Navy (COMEC_2020_05_C1)
 - b. Army (COMEC_2020_05_C2)
 - c. Royal Air Force (COMEC_2020_05_C3)
 - d. Defence People (COMEC_2020_05_C4)

7. Prize

- To Receive: Update from Dr R Hall on nominations received.

8. MEC Brief Reports

- To Receive: Exeter MEC brief report (COMEC_2020_05_D1)
- To Receive: Northumbrian MEC brief report (COMEC_2020_05_D2)

9. Any Other Business:

- To Consider: Any Other Business at the discretion of the Chairman.

10. Dates and Venues of Future Meetings:

- To Consider: The dates and venues of future meetings (one to be hosted by an MEC):
 - Thursday 3rd September 2020 (Virtual)
 - Thursday 19th November 2020 (ULOTC, London)
 - Thursday 25th February 2021 (ULOTC, London)
 - Thursday 20th May 2021 (ULOTC, London)