



Council of Military Education Committees of the Universities of the United Kingdom

Executive Committee Meeting

**to be held on Tuesday 13th September 2022 from 1230hrs to 1530hrs at the
Officers Mess, Royal Military Academy Sandhurst, Camberley, Surrey GU15
4PQ.**

Agenda

Apologies for absence should be sent to the COMEC Secretary Jason Norris at secretary@comec.org.uk

1. Introductions

2. Apologies

- To Receive: Apologies for absence.

3. Minutes

- To Confirm: The Minutes of the Executive meeting held on 19th May 2022 (COMEC_Exec_2022_09_A1)

4. Matters Arising

- To Consider: Any matters or action points arising (COMEC_Exec_2022_09_A2)

5. Chairman's Report

- To Receive: An Executive Summary from the Chairman (COMEC_Exec_2022_09_B)

6. Treasurer's Report

- To Receive: An Executive Summary from the Treasurer (COMEC_Exec_2022_09_C)

7. Reports from the Service Staff Officers

- To Receive: An Executive Summary from each of the Service Staff Officers:
 - a. Royal Navy (COMEC_Exec_2022_09_D1)
 - b. Army (COMEC_Exec_2022_09_D2)
 - c. Royal Air Force (COMEC_Exec_2022_09_D3)
 - d. Defence People (COMEC_Exec_2022_09_D4)

8. COMEC Prize

- To Report: The COMEC Prize Winner 2020-21 is 2nd Lt Alice Walton-Knight of Cambridge UOTC. The runners up are Snr Welfare Mid Alastair McDonald of Wales URNU and SUO Libby Rickard of East Midlands UOTC.

9. COMEC President

- To Receive: An update from the Chairman

10. Nominations to the Executive Committee

- To Note: There are four vacancies on the Executive occasioned by the completion of term of office for Major Ian Stoney (eligible for re-election), and the resignation of Simone Bedford, Paul Ivey and Andy Smith.
- To Note: Nominations have been received by the due date in respect of the following:

Executive Committee Member

- o Major Ian Stoney (Leeds MAFNEC; COMEC_Exec_2022_09_E1)
- o Dr Fred Ruddell (Queens University Belfast MEC; COMEC_Exec_2022_09_E2)
- There being two nominations received by the due date for the four vacancies, Major Ian Stoney and Dr Fred Ruddell are to be ratified by the AGM. The remaining vacancies will carry forward to the 2023 AGM.

11. COMEC Constitution & MEC Terms of Reference:

- To Receive: The final draft COMEC Constitution and Terms of Reference from the Chairman (COMEC_Exec_2022_09_F)

12. Conference

- To Receive: An update from the Vice-Chair on planning for the COMEC AGM & Conference at RMAS.

13. Any Other Business:

- To Consider: Any other business at the discretion of the Chairman.

14. Dates and Venues of Future Meetings:

- To Consider: The dates and venues of future meetings subject to pandemic restrictions:
 - Thursday 24th November 2022 (ULOTC, London)
 - Thursday 16th February 2023 (Virtual Microsoft Teams Meeting)
 - Thursday 18th May 2023 (ULOTC, London)
 - September 2023 AGM & Conference (Royal Navy)
- To Note: Meetings will no longer be offered over Teams when the meeting is in person. Virtual Teams Meetings will continue for the February Executive meetings only.