



**Council of Military Education Committees
of the Universities of the United Kingdom**

Annual General Meeting 2023

**to be held on Wednesday 6th September 2023 from 1600hrs – 1700hrs at
Britannia Royal Naval College, South Devon AONB, College Way, Dartmouth
TQ6 0HJ**

Agenda

1. Minutes

To Receive: The Minutes of the Annual General Meeting held on 13 September 2022 (COMEC_AGM_2023_A)

2. Matters Arising

3. Chairman's Report

- To Receive: A report from the Chairman (COMEC_AGM_2023_B)

4. Treasurer's Report

- To Receive: The Annual Statement of Accounts 2022-23 (COMEC_AGM_2023_C)

- To Approve: The Statement of Accounts 2022-23

5. COMEC Prize

- To Report: The COMEC Prize Winner 2022-23 is SUO Kaycee Jacka of Wales UOTC. Highly commended are CUO Lulu Willet of London UOTC, PO Emma Lloyd from London UAS, A/Mid Elizabeth Ashall from Glasgow and Strathclyde URNU.

6. COMEC President

- To Receive: An update from the Chairman

7. Nominations to the Executive Committee

- To Note: There are three vacancies on the Executive occasioned by the completion of term of office for Dr Ross Hall (not eligible for re-election), and two vacancies carried over from the last AGM.
- To Note: Nominations have been received by the due date in respect of the following:

Executive Committee Member

- Professor David Dunn (West Midlands MEC;
COMEC_AGM_2023_09_D1)
 - Dr Amos Haniff (Edinburgh MEC; COMEC_AGM_2023_09_D2)
 - Dr Andrew MacLaren (Edinburgh MEC;
COMEC_AGM_2023_09_D3)
- There being three nominations received by the due date for the three vacancies, Professor David Dunn, Dr Amos Haniff and Dr Andrew MacLaren are to be ratified by the AGM.

8. COMEC Constitution & MEC Terms of Reference:

- To Approve: The updated COMEC Constitution
(COMEC_AGM_2023_E1)
- To Approve: The updated MEC Terms of Reference
(COMEC_AGM_2023_E2)

9. Any Other Business

- Although members are welcome to raise items without notice, it would be helpful if the Secretary could be informed in advance to assist the conduct of the business (secretary@comec.org.uk)

10. Dates of Next Meeting

- To Note: The date and location of the next Conference and AGM will be announced after confirmation of the arrangements with the Royal Air Force.